

By-Laws
Rye Republican Town Committee
Rye, New Hampshire
January 8, 2011

Article I – Composition

- A. *Purpose and Duties:* In cooperation with the County and State Committees, the Town Committee shall have the duty to manage the Republican Party in the Town, to direct the general policy and campaign activities of the Party, and to perform all duties by law or custom required of it, to help recruit and elect Republican candidates, and to promote the general welfare of the Republican Party.
- B. *Membership:* Membership shall be open to any registered Republican living within the town of Rye or Rye Beach, or any Republicans from neighboring towns who wish to support the RRTC. Records will be kept of the membership at all times.
- C. *Meetings:* At least one regular meeting of the Town Committee shall be held each biennial election year, prior to February 1st following a general election. Meetings may be called by the Chairman or upon the written request of 25% of the members. Notice of meetings shall be sent to all members via mail or email, at least 5 days before the meeting date. At a meeting in which officers are to be elected, notice of the meeting and its purpose shall be published in the newspaper, in town notices, and posted in the town at least 5 days prior to the meeting. Meetings shall be held at any place convenient to the members, preferably within the Town of Rye.
- D. *Voting:* A quorum, consisting of 10% of the members or no less than 10 members, shall be present to conduct business. Each member shall have one vote. A majority of those present and voting shall decide any question, except in the case of an election in which there are more than 2 candidates, in which case a plurality of those present and voting shall determine the result.
- E. *Dues:* The dues for membership shall be on a per-person basis and shall be determined by the membership at each biennial meeting, to remain in effect until the next meeting in which business may legally be conducted. Dues will be collected by the Treasurer for each calendar year. Members joining during the 4th quarter of the year, or after September 1, will not be required to renew their membership until January 1 of the second year following.

Article II

- A. *Officers:* The Committee officers will consist of a Chairman, Vice-Chairman, Treasurer, Secretary, and other officers as members deem necessary.
 - 1. *Qualifications of officers:* Candidates for office must be registered Republicans, live within the town of Rye, and be in good standing with the Town Committee.

2. *Duties of officers:*

Chairman: The Chairman shall be the Chief Executive Officer. He/she will see that each district under his/her control is organized in accordance with the time schedule set forth in these bylaws and that the committee maintains complete records and an up-to-date roster of all Republican Committee town members. The Town Chairman will file an annual activity report with the State Chairperson and provide a roster of all members following the biennial meeting.

Vice-Chairman: A Vice-Chairman, under the direction of the Chairman, shall assist the Chairperson in the above-mentioned duties and in his/her absence, shall preside over meetings.

Treasurer: A Treasurer shall receive all funds belonging to the Committee, keep proper books of accounts of all funds received and paid out, and pay out funds from an established Committee checking account. The Chairman shall also have power of signature on the checking account.

Secretary: A Secretary shall keep minutes of all the committee meetings and be custodian of the permanent books and records of the committee.

3. *Election of Officers:* Officers will be elected at the biennial meeting, held prior to February 1st following a general election.
 4. *Removal from Office:* If any officer moves to a town outside of Rye, or if he/she changes their party registration to anything other than the Republican Party, dies, or submits a written resignation, they shall cease to hold office. Also, failure to perform the duties of the job for which an officer was elected shall result in removal from office, determined by the vote of 2/3 of the remaining officers.
 5. *Executive Committee:* Shall consist of the Chairman and other elected officers. It shall have the authority to act for the full committee when necessary. At the discretion of the Chairman and other officers, the Executive Committee may appoint chairs to sub-committees to assist in the work of the committee. The Executive Committee shall meet to conduct business as deemed necessary.
 6. *Vacancies:* The Chairman shall fill any vacancies on a temporary basis within 30 days of such vacancy, until the next regular meeting of the committee when the vacancy shall be filled by election. In the event of a vacancy in the Chairman's position, the Vice-Chairman shall assume the duties of the Chairman until an election can be held.
- B. *Sub-Committees:* The Chairman may establish sub-committees, at his/her discretion, appointing Chairs to such committees. Sub-committees may be established for, but not restricted to, the areas of: Membership, Finance, Voter Vault, Media Contacts, Nominating, Programs, By-Laws, Special Events, Candidate Recruitment, Hospitality, Election-Day Planning, and others as may become necessary. The duration of any sub-committee will be determined by its usefulness. Descriptions and duties of all sub-

committees shall be recorded by the Chairman, filed by the Secretary, and updated as necessary.

Article III – Procedures

- A. *By-Laws Adoption:* The By-Laws of the organization shall be re-adopted at each biennial meeting. Necessary changes and corrections to these by-laws may be made by the By-Laws Committee prior to such adoption.
- B. *Notification of RRTC Election Results:* Following each biennial meeting and election of officers, notification of the election shall be sent to the local media outlets as well as to the State GOP Headquarters for filing.
- C. *Candidate Endorsements:* The Town Committees shall not endorse any candidate during a Primary Election. The officers of the Town Committee, however, shall not be restricted from working on behalf of the candidate of their choice.
- D. *Opposition Candidate Support:* No one may serve as an officer of the Town Committee who openly and publicly supports a candidate from another party over a Republican candidate in a partisan election.
- E. *Caucuses:* Caucuses shall be organized as required and be in compliance with the New Hampshire GOP regulations.

Article IV – Rules of Order

- A. *Governance:* All meetings of the Town Committee, the Executive Committee, and the Sub-Committees shall be governed by the most recent revision of Roberts Rules of Order.